



**Canadian  
Cancer  
Society**

BRITISH COLUMBIA AND YUKON

## **ETHICS REPORTING FORM**

The Canadian Cancer Society will treat all disclosures in a confidential and sensitive manner. The process has been designed so as to protect your identity when communicating your concern. This form allows you the opportunity to provide your name and contact information as this information may assist us in fully investigating your concern. Should you not wish to provide your name, reported incidents will still be accepted and investigated, as appropriate.

### **Instructions**

Please provide as much detail as possible. If you wish to remain anonymous, do not include your relationship to the person(s) identified in your report or your location relative to same. You can submit this form electronically or download a printable form.

- 1) Please provide specific details about the location of the alleged incident (e.g. region, specific location, department)
  
- 2) Please describe the nature of your concern regarding alleged financial and/or operational matters. Include sufficient information for an independent person to understand the concern and to enable further investigation.
  
- 3) Please state the full name(s) and title(s) of individuals whom you suspect of wrongdoing.
  
- 4) How many times or how long has this alleged incident been taking place (if applicable)?
  
- 5) Would you be willing to provide your name and contact information? (Please note that this is optional)  
 Yes  No

If YES then please provide your name and telephone number.

Name:

Telephone No.:

- 6) Would you like to arrange a meeting/telephone call with an investigating officer to discuss this matter? (Please note that this option is only open to individuals who chose to provide their name).  
 Yes  No

*To be completed by the Compliance Officer:*

Date received:

File number: